



PLANADES

Planning and Development Research Foundation, Inc.

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MEMORANDUM 2023-06

DATE : 20 December 2023
FOR : PLANADES Employees, Members
and Board of Trustees

FROM : 
DR. MARK ANTHONY M. MORALES
President

SUBJECT : **PLANADES OFFICE SCHEDULE**

In the observance of the upcoming Merry Christmas and New Year holidays (December 21, 2023 to January 2, 2024), PLANADES Office will be partially functional on December 21 to 22 and December 27 to 29, 2023. We will resume full functions on January 03, 2024.

Please be guided accordingly.