



# PLANADES

Planning and Development Research Foundation, Inc.

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School of Urban and Regional Planning, University of the Philippines, Diliman, Quezon City 1101

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## INTERNAL MEMORANDUM HR 2024-04-007

DATE : April 4, 2024

TO: **PLANADES MEMBERS, PROJECT CONSULTANTS, PARTNERS and CLIENTS**

RE: **EMPLOYEE RESIGNATION NOTIFICATION**

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We would like to inform you that **MS. MA. CRISTINA VIRATA** is no longer employed at Planning and Development Research Foundation, Inc. starting March 20, 2024. We appreciate her contributions to the organization and wish her well in her future endeavors.

For any PLANADES Secretariat matters or communications, please direct them to Engr. Dianne Sanchez, the new Administrative Assistant, with email address at [dsanchez.planades@gmail.com](mailto:dsanchez.planades@gmail.com).

Thank you.

**DR. TABASSAM RAZA**  
Executive Director

cc: BOT